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# **Higher Diploma in Hospitality Management**

**Program:** Year 2 of the BA Hotel & Hospitality Management

**Duration:** One year

**Availability:** This offer is available to all potential students

#### Overview

The second year to the Higher Diploma in Hospitality Management consists of one intensive study period of 12 months at the BHMS campus in Lucerne, Switzerland. This program suits professionals who already work in a position in the hospitality, service- or tourism industry and who want continue to work whilst learning towards a bachelor degree.

BHMS is a member of the Bénédict Switzerland group of schools, founded in 1928, whose mission is to provide adult education for people with a desire to succeed. Bénédict School is one of Switzerland's largest private education organizations and is teaching each year more than 15,000 full and part time students.

Since the accreditation of the Higher Diploma in Hospitality Management by the University of Brighton, UK, in autumn of 2003 over 150 students have successfully completed the Diploma program.

You and your peers learn from a dedicated faculty, who in addition to their academic credentials, brings along know-how and experience in the business field. This ensures that what you learn in class is contemporary and can be applied in real world situations in a daily business environment.

# Aim of the Program

The BHMS Hospitality program is specifically designed for young adults wishing to enter the international hotel and hospitality field and who are aspiring a management career in this industry.

The program offers students an academic education together with vocational core competency training. This carries considerable value and prestige with employers worldwide. It can also benefit people looking to obtain the necessary specialized knowledge when thinking about opening their own business.

The second year allows students deeper insight into subjects started in year one. It gives them a chance to learn more theory and allows them greater flexibility in selecting elective subjects of special interest. The Higher Diploma is generally required for international placement as it indicates the level and depth of learning achieved in operational as well as theoretical subjects. A second successfully completed Swiss hospitality paid internship indicates a students' seriousness of purpose to potential future employer.

### Paid Industry Training in Switzerland

Industry training is an integral part of the study program at BHMS and provides an opportunity to gain paid work-experience during the early stages of the career. This will prove invaluable when applying for the first supervisory or management position. Generally, the first industry training position will be in a junior position, where students can practice the skills that they learned in the first academic year at BHMS. Students will complete their training in the service, housekeeping, or kitchen area, according to their talent. Successful students may be able to assume more responsibility and guest contact in their second year.

The industry training salary in Switzerland, negotiated between the employers' association and the Employee Union, is presently set at minimum CHF 2'168 per month gross. From this salary, students have to pay for room, board, and taxes. The average net income per month varies from CHF 1'200 to 1'400.



Swiss quality certificate in further education

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## **Entry Requirements**

- 19 years of age
- Successful completion of the BHMS Diploma in Hospitality Management or equivalent.
- English language skills at a level equal to IELTS 5.5

### Course Content

Course	Course Name	Credits	Hours
BBA 2100	Introduction to Management Theory & Practice	6	30
BBA 2200	Micro & Macro Economics	6	30
BBA 2500	Accounting II	6	30
BBA 2600	Professional Development	6	30
BBA 2700	Human Resource Management	6	30
BBA 2800	Business Communication II	6	30
HMT 1350	Foundation Certificate in Wines	6	30
HMT 1900	Geography of Tourism	6	30
HMT 2100	Front Office Operation	6	30
HMT 2150	Introduction to Housekeeping	6	30
HMT 2200	Introduction to Food and Beverage Management	6	30
HMT 2250	Budgeting for Food and Beverage	6	30
HMT 2300	Business Law I	6	30
HMT 2700	Study and Research Methodology II	6	30
HMT 2800	Micros Fidelio Version 7.13 II	6	30
HMT 2900	Convention Management	6	30
HMT 2000	Paid Industry Training	24	
	Total	120	480

A selection of other courses may substitute or amend the above courses. Please ask for the detailed course program at the time of application.

### Location

BHMS, Business and Hotel Management School, Luzern

#### Intakes

January, February, April, May, July, August, September and November. Please contact the BHMS admission office for the next intake vacancy.

### **Holidays**

According to the academic calendar of BHMS, please ask for one upon application.

# **Course Times**

# Academic courses are held:

Monday to Friday from 09:00 to 12:00 and from 14:00 to 17:00, Saturdays from 11:00 to 17:00.

### Vocational courses are held:

Monday to Friday from 06:00 to 12:00 and from 14:00 to 20:00 as well as on Saturdays and Sundays from 13:00 to 20:00.

With twenty-four lessons per week, each student is assured to free days per week.



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Twenty-four lessons per week over 20 weeks. Please arrange for up to 15 hours of homework and preparatory reading per week.

### **Tuition Fee**

Tuition fee: 17'500 CHF Accommodation: CHF 2'500 2'500 Board: CHF 2'000 Deposit incl. Health Insurance: CHF

(for 12 months, non refundable)

Annual tuition fee includes course materials, internet, and excursions.

### **Payment Procedures**

The entire amount is due before course start.

### **Application Fee**

There is a non refundable application fee of CHF 400 payable within 10 days after the receipt of the Offer Letter. This application fee is part of the total course fee.

#### **Terms and Conditions**

Please read the terms and conditions which are listed on the back of the first page of the application form or under http://www.bhms.ch/bhms.asp?Rubr=12&Navi=78&SubC=0.

### **Contact Details**

#### **BHMS Luzern AG**

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